

# Course Portfolio

German for Work and Study

Understanding  
*the world*



**Institut für Internationale Kommunikation e.V. (IIK)**  
**in Düsseldorf and Berlin**  
Bridging the Academic and Business World.

# Welcome to IIK



## Foreign Languages for Work & Study

- German
- English
- Dutch
- French
- Spanish
- Turkish
- Arabic
- Exam training for TestDaF, DSH, telc
- Exam training for TOEFL, GRE, NT2
- Integration courses (supported by BAMF)
- Vocational language courses (supported by BAMF)

## Continuing Education and Training

- Training for teachers
- Continuing education for trainers
- Train the trainer
- E-learning and blended learning
- (Intercultural) communication trainings
- Trainings on e-learning: tablets, web 2.0 & Moodle

## Company Services

- Foreign language trainings, language consulting & business correspondence
- Communication and management trainings
- In-house trainings for clinics and companies

## Exams

- German: TestDaF, DSH, telc, TestAS, DTB, DTZ, WiDaF
- English: TOEFL, GMAT, GRE, Pearson VUE Tests

# Programs & Courses

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[iik-duesseldorf.de/en](https://iik-duesseldorf.de/en)

[iik-berlin.de/en](https://iik-berlin.de/en)

# 35 Years of Experience

Institut für Internationale Kommunikation e.V., a non-profit organization located in Berlin and Düsseldorf, promotes international exchange. Our focus lies on developing participants' language skills for either academic or professional purposes.

- founded as a spin-off of Düsseldorf University in 1989
- offering exchange and pre-study programs for universities and governments worldwide
- individual preparation for studies in Germany (language, applications, professional content)
- integration courses for fast learners
- vocational integration: focus on physicians, nursing staff, engineers
- scholarships and free online services to learn German, such as [deutsch-als-fremdsprache.de](http://deutsch-als-fremdsprache.de)
- participation in multiple EU projects
- member of numerous academic associations, e.g. Professional Association German as a Foreign Language (FaDaF e.V.)
- licensed testing center, particularly for German and English with more than 4.000 examinees per year (TestDaF, telc, TestAS, TOEFL, GMAT, and others)
- seminars, publications, and further education programs using renowned expertise with a focus on German for your studies and in the workplace

## Worldwide Networks

IIK has made a name for itself: institutions, associations, universities, and companies worldwide send their students and employees to take courses at IIK. They also contract IIK directly to organize exchange programs and customized training seminars. A current reference list of our partners can be found on our website.





## Learning Languages in the 21st Century at IKK in Düsseldorf & Berlin

### HIGHLY QUALIFIED TEACHERS

- with native speaker competence in German
- with university degree and GFL qualification
- with professional teaching experience

### EXCELLENT TEACHING STANDARDS

- individual placement tests
- fast learning progress and regular tests
- 10 course levels (A1 – C1)
- multinational groups
- exams and certificates according to worldwide recognized standards

### STATE-OF-THE-ART TECHNICAL EQUIPMENT

- interactive whiteboards
- sound system including ceiling microphones and cameras with self-focusing of speakers
- iPads and apps used in class
- additional e-learning options
- fast and free WiFi access for all students

### SERVICES

- professional support with visa applications
- varied cultural and leisure program
- accommodation service
- enrollment in a low-priced health insurance if requested
- access to university libraries and cafeterias

# Wonderfully Diverse

As a multicultural capital city with 3.8 million inhabitants, Berlin stands out not only as the center of German politics, but also as a world-renowned hub of culture, fashion, clubbing, and creativity.



## More museums than rainy days

180 museums and 106 rainy days on average



## More bridges than Venice

There are almost 1.000 bridges in Berlin



## 1.000 "Spätis" all over Berlin

On almost every corner there is one of the traditional kiosks

Alongside sites commemorating the complex history of the city, stand multiple shops, museums, city parks, cabarets and festivals waiting to be discovered. Berlin is home to numerous secondary schools and educational institutions, making it the perfect city to live in and study. Each district has a fascinating character of its own – for example, areas like Kreuzberg, Friedrichshain, Wedding, and Neukölln invite visitors to stay and enjoy the atmosphere in their many bars, clubs, and cafes. This uniqueness even extends into the city's nightlife, which can run into the early morning hours. The influx of artists and creative minds from all over the world provide Berlin with its special charm and culture. Our training center which is housed in a renovated, listed building in Berlin-Mitte, reflects this as well.

# Quality of Life at an International Crossroad

**International rankings confirm it again and again: Düsseldorf is a metropolis with one of the world's highest qualities of life. Despite its size, the lively metropolis is easily surveyable and a city of short distances.**



## **People of all continents**

More than 185.000 foreigners live here



## **World famous Old Town**

Numerous bars combined form "the longest bar in the world"



## **The most beautiful way of life**

Just go out and be part of it

The big brand names have found their home on the shopping boulevard "Königsallee". But stores in the city districts Flingern and Unterbilk provide visitors a more alternative flair to their shopping experience. The Media Harbor showcases futuristic architecture, yet it's the Old Town, with its narrow alleyways and historical churches, that truly represents Düsseldorf. Here you can find quaint shops and rustic breweries, and a myriad of bars which combined form "the longest bar in the world". Düsseldorf is also a vital international and business trade fair hub, and with over 50 post-secondary institutions in the surrounding area, the city serves as an important center for education and business. Art and culture enjoy outstanding reputations, Düsseldorf's fashion, communication, and design industries are among the best in the world. The city has Germany's third largest airport and an excellently laid out train network, both of which perfectly connect to the rest of the world. Our training center is centrally located in Pempelfort, with good connections to the old town center and the University of Applied Sciences.

# University Pathway Program

IHK University Pathway Program including German Intensive courses offers you the perfect preparation for your academic start in Germany. In addition to the language course, you can choose from a wide range of services to support you in all matters. Starting the program is already possible in your home country through our hybrid German courses while you are waiting for your visa, for example.

- Program duration: 3 – 10 months
- approx. 100 hours of German lessons per month
- support with your application for a study place
- suitable e.g. for applying for a prospective student visa



## Add-on Modules



Individual Support



Pick-Up Service



Study Consulting



Insurance



Training & Test



Express Delivery

## Main Services included:

- information for your visa application and arrival options
- individual visa documents
- placement test
- monthly internal final exam with IHK certificate
- 2 webinars on university application
- homework assistance / tutorial





# Add-on Modules

## ● Individual Support

€ 1.000

- individual support with your visa application and visa extension
- assistance with arrival organization, registration with the city and opening a bank account
- introduction to the regional universities
- individual examination of your application documents
- personal support during the application process

## ● Study Consulting

€ 150

- 2 individual appointments with our study advisors

## ● Training & Test

€ 600

- advice on choosing the right test for you
- 50 x 45 min. exam training
- including a "TestDaF", "DSH" or "telc C1 Hochschule" exam

## ● Pick-Up Service

€ 100

- personal reception at the nearest airport or central station
- organization and payment of cab transfer to your accommodation

## ● Insurance Service

from € 150

- private health and liability insurance for the duration of your program booking

## ● Express Delivery of your visa documents with UPS or DHL

€ 80

Further information and online registration

[iik-deutschland.de/your-upp](http://iik-deutschland.de/your-upp)

[studium@iik-deutschland.de](mailto:studium@iik-deutschland.de)



**Accommodation  
& Service offers**  
see page 26 & 27

# Your Advantage at IIK: Hybrid Learning!

**IIK is a recognized leader in hybrid teaching and technology. What does that mean exactly – and why and how do you benefit?**

At IIK „hybrid“ means that, by use of our state-of-the art equipment, students in our classrooms in Germany and students worldwide learn together and interact directly with each other. For you this presents numerous advantages – decide for yourself and progress through the course according to your needs!

- Choose your preferred type of course:  
either on-site in Düsseldorf or Berlin (your course consists of face-to-face and live-online lessons)  
or Live-Online (you take part exclusively live online).
- You always remain flexible:  
You can also participate online in all face-to-face lessons at any time, as IIK course rooms include state-of-the-art technology so that the teacher, online participants and participants on-site can interact. You are welcome to take part in all live-online lessons at our training centers in Düsseldorf and Berlin: get comfortable at our learning areas and benefit from our IT services (lending of tablets and iPads, printers, copiers, scanners) – and meet other course participants from all over the world at IIK Café or at our leisure activities.
- You don't miss your class, e.g. if your entry to Germany is delayed, if you are ill and stay at home or if you are travelling around.
- Wherever you may be at a given moment – you remain part of your international learning community which is embedded in the country and its culture and communicates in German naturally.



# German Courses for Work & Study

## COURSES

as low as **€ 575**  
per **100 lessons**

### Intensive German

- duration: 1 – 10 months
- approx. 100 lessons of German per month
- book, extend or cancel classes on a monthly basis
- recommended for short-term visas of up to 3 months

### COURSE INFORMATION

- 10 course levels at all stages (A1 – C1)
- starts every 4 weeks
- approx. 100 lessons (45 min. per lesson)  
daily from 9 a.m. – 1:15 p.m. or 3 p.m. – 7:15 p.m.
- approx. 18 participants per course (10 – 25)
- free extra services, e.g. homework assistance,  
individual tutoring, conversation, and others
- access to e-learning material (via Moodle)
- course incl. placement test, final exam and certificate  
in compliance with the Common European Framework  
for Languages
- ECTS-Points: 4 – 6 per course (on request)
- varied leisure and culture program

|                            |                            |
|----------------------------|----------------------------|
| <b>03.01. – 26.01.2024</b> | <b>02.07. – 29.07.2024</b> |
| <b>29.01. – 23.02.2024</b> | <b>02.08. – 28.08.2024</b> |
| <b>26.02. – 22.03.2024</b> | <b>02.09. – 27.09.2024</b> |
| <b>25.03. – 23.04.2024</b> | <b>30.09. – 25.10.2024</b> |
| <b>29.04. – 28.05.2024</b> | <b>28.10. – 22.11.2024</b> |
| <b>03.06. – 28.06.2024</b> | <b>25.11. – 20.12.2024</b> |

4 weeks

**€ 575**

More information and online registration

[iik-deutschland.de/german-intensive](http://iik-deutschland.de/german-intensive)



**Accommodation  
& Service offers**  
see page 26 & 27

in cooperation with

**ESTA**  
BILDUNGSWERK

*Ihr Erfolg zählt!*

# German Courses for Work & Study

## Online German Course – Part-Time from 5 weeks

- approx. 20 lessons (45 min. per lesson) in total  
+ approx. 10 units autonomous learning per week
- 3 – 12 participants
- 10 course levels at all stages (A1 – C1)
- access to e-learning material (via Moodle)
- course incl. placement test, final exam & certificate  
in compliance with the Common European Framework  
for Languages
- one level = approx. 10 weeks of participation

**09.01. – 05.03.2024**

Tuesdays + Thursdays, 7:30 p.m. – 9 p.m.

**02.04. – 13.06.2024**

Tuesdays + Thursdays, 7:30 p.m. – 9 p.m.

**09.07. – 12.09.2024**

Tuesdays + Thursdays, 7:30 p.m. – 9 p.m.

**08.10. – 12.12.2024**

Tuesdays + Thursdays, 7:30 p.m. – 9 p.m.

**€ 290**

More information & online registration  
[iik-deutschland.de/part-time-en](http://iik-deutschland.de/part-time-en)

## Additional Offer: One-on-One or Minigroup Training

- personalized contents and schedules
- free proficiency test and counseling

One-on-one training per lesson of 45 min.

**€ 55**

Minigroup training

**price based on group size**

On request

[info@iik-deutschland.de](mailto:info@iik-deutschland.de)



**Accommodation  
& Service offers**  
see page 26 & 27

# Summer Courses



## Intensive German 4 weeks

- 10 course levels at all stages (A1 – C1)
- approx. 100 lessons (45 min. per lesson)  
daily from 9 a.m. – 1:15 p.m. or 3 p.m. – 7:15 p.m.
- approx. 18 participants per course (10 – 25)
- free extra services, e.g. homework assistance, individual tutoring, conversation, and others
- access to e-learning material (via Moodle)
- course incl. placement test, final exam and certificate in compliance with the Common European Framework for Languages
- ECTS-Points: 4 – 6 per course (on request)
- extensive leisure and culture program

**03.06. – 28.06.2024**

**02.07. – 29.07.2024**

**02.08. – 28.08.2024**

**02.09. – 27.09.2024**

4 weeks

**€ 575**

More information and online registration

[iik-deutschland.de/german-intensive](http://iik-deutschland.de/german-intensive)



# German Exams: TestDaF & DSH

Complementary offers for advanced students (according to exam date) and internationally recognized proof of your German proficiency

## TestDaF – Evening Exam Preparation

- level C1
- approx. 50 lessons (45 min. per lesson)
- targeted preparation for the test requirements (paper-based or digital)
- incl. trial exam
- admittance with placement test only
- TestDaF examination locations: Düsseldorf or Berlin

|                         |       |
|-------------------------|-------|
| Training                | € 380 |
| Bundle: Training & Test | € 600 |

## DSH – Evening Exam Preparation

- level C1
- approx. 50 lessons (45 min. per lesson), incl. special date to prepare for the oral exam
- evening trainings take place shortly before the DSH exam
- targeted preparation for the test requirements
- incl. trial exam
- admittance with placement test only
- TestDaF examination locations: FH Aachen (near Düsseldorf) or TH Wildau (near Berlin)

|                         |       |
|-------------------------|-------|
| Training                | € 380 |
| Bundle: Training & Test | € 600 |

More information and online registration

[iik-deutschland.de/german/trainings](http://iik-deutschland.de/german/trainings)

# German Exams: telc

Complementary offers for advanced students (according to exam date) and internationally recognized proof of your German proficiency

## telc Exam

**DÜSSELDORF**

- levels B1, B2, C1 Hochschule, C2
- all year round examination dates in Düsseldorf
- individual exams available upon request
- registration deadline approx. 5 weeks prior to test date

**from € 170**

## telc – Exam Training Evening

**ONLINE**

- levels B1, B2, C1
- approx. 50 lessons (45 min. per lesson)
- intensive training of telc requirements and skills

**from € 350**

## telc – Fast-Track Exam Training

**ONLINE**

- levels B1, B2, C1 incl. placement test
- approx. 20 lessons (45 min. per lesson)
- simulation exam
- online and interactive
- small groups
- individual dates by request

**from € 150**

Dates and further information on telc upon request

[kurs@iik-deutschland.de](mailto:kurs@iik-deutschland.de)



# Further Exams

## TestAs Exam

DÜSSELDORF

- German test for university applicants

## DTB Exam

DÜSSELDORF + BERLIN

- German test for the job (B2, C1)

see p. 17 "Vocational Language Courses"

## DTZ Exam

DÜSSELDORF + BERLIN

- German test for immigrants (A2/B1)

see p. 17 "Integration Courses"

## Test WiDaF

DÜSSELDORF

- German test of the German-French  
Chamber of Industry and Commerce

More information, dates and prices on request

[info@iik-deutschland.de](mailto:info@iik-deutschland.de)





# Integration Courses & Public Funding

Options for academics and fast learners: IIK is recognized by the German Federal Office for Migration and Refugees (BAMF) as a provider for publicly funded integration courses and vocational German language promotion in the regions of Düsseldorf and Berlin.

## Integration Courses and Vocational German Language Course

### KEY OFFERS

- Integration courses (A1.1 – B1.2), intensive integration courses, youth integration courses, orientation courses
- Vocational language courses (B2, C1, C2)
- Technical language courses (B2/C1), especially for physicians, dentists, pharmacists, medical and nursing staff, and others, see p. 20 & 21 "German for Professionals"
- examinations and tests: DTZ, DTB, telc C2, telc B1/B2 Pflege

### REQUIREMENTS FOR PARTICIPATION

- for participants familiar with academic study
- fluid mastery of Latin script
- ideally knowledge of a European language
- certificate of eligibility from BAMF, a job center or similar

### Classification & Consulting

Düsseldorf: [integration@iik-deutschland.de](mailto:integration@iik-deutschland.de)

Berlin: [integration-berlin@iik-deutschland.de](mailto:integration-berlin@iik-deutschland.de)

### More information and dates

[iik-deutschland.de/integration](https://iik-deutschland.de/integration)

#### Education Voucher & Education Subsidy

Professional migrants may also be eligible to receive funding through educational subsidy (North Rhine Westphalia only) or education grants (Germany-wide). For these courses, permanent residency in Germany is required. An entry visa alone is not sufficient.

# German for Professionals

Trainings for Specialists and Executive Staff

## Intensive German – Business & Management

- level B2/C1
- approx. 100 lessons (45 min. per lesson)  
daily from 9 a.m. – 1:15 p.m. or 3 p.m. – 7:15 p.m.
- approx. 18 participants per course (10 – 25)
- course incl. placement test, final exam and certificate  
in compliance with the Common European Framework  
for Languages
- ECTS-Points: 4 – 6 per course

4 weeks

€ 595

More information & dates

[iik-deutschland.de/business-german](http://iik-deutschland.de/business-german)

### Public funding of IIK courses

Anyone already living or working in Germany may be entitled to partial or complete reimbursement of course fees, see page 17



**Accommodation  
& Service offers**  
see page 26 & 27

## Intensive German – Engineers & Technicians

- level B2/C1
- approx. 100 lessons (45 min. per lesson)  
daily from 9 a.m. – 1:15 p.m. or 3 p.m. – 7:15 p.m.
- approx. 18 participants per course (10 – 25)
- course incl. placement test, final exam and certificate in compliance with the Common European Framework for Languages
- ECTS-Points: 4 – 6 per course

4 weeks

€ 595

More information & dates

[iik-deutschland.de/technical-german](http://iik-deutschland.de/technical-german)

**Study or preparatory courses**  
**Intensive German (all year)**  
see pages 10 – 13



# German for Professionals

Trainings for Specialists and Executive Staff

## German for Physicians Plus

- levels B2/C1
- starting at 36 lessons (45 min. per lesson)
- 4 – 12 participants per course
- intensive language training focusing on communication in a clinical working environment
- preparation for the Medical Licensing Examination

**from € 495**

## German for Dentists

- levels B2/C1
- starting at 36 lessons (45 min. per lesson)
- 4 – 12 participants per course
- intensive language training focusing on communication at a dental practice
- preparation for the technical language examination at the Chamber of Dentists

**from € 495**



**Accommodation  
& Service offers**  
see page 26 & 27

## German for Pharmacists

- levels B2/C1
- starting at 24 lessons (45 min. per lesson)
- 4 – 12 participants per course
- intensive language training focusing on communication at a pharmacy
- preparation for the technical language examination at the Chamber of Pharmacists

**from € 495**

## Intensive German for Medical Students

- levels B1/C1
- approx. 100 lessons (45 min. per lesson)  
daily from 9 a.m. – 1 p.m. or 2 p.m. – 6 p.m.
- 12 – 20 participants per course
- study trips, e.g. a guided tour of a clinic
- participation certificate

**on request**

## Further Course Offerings in the Fields of Medicine & Nursing

- communication training for medical and nursing staff
- writing training for medical and nursing staff
- training for writing medical reports
- communication skills training concerning patient information including legal aspects such as informed consent
- in-house training for clinics
- individual training

More information and dates

[iik-deutschland.de/medical-german](http://iik-deutschland.de/medical-german)

Requests to

[medizin@iik-duesseldorf.de](mailto:medizin@iik-duesseldorf.de)

IHK is also an approved provider of  
publicly funded medical & nursing courses.  
see page 17

# Continuing Education for Teachers

Eligible for Erasmus+ Scholarships

## **Creative German Teaching: German as a Foreign Language with interactive teaching methods**

- workshops on creative teaching methods
- methods of action-oriented work
- didactic use of interactive whiteboards and the use of tablets

**29.07. – 02.08.2024**

**€ 590**

## **Discovering Germany culturally: Ideas for virtual cultural learning**

- "Discovering Germany culturally" in the classroom
- didactic integration of virtual experiences in the classroom
- cultural learning with virtual methods

**29.07. – 02.08.2024**

**€ 590**

## **Media project work: Modern Methods for activation**

- Internet culture: video production, challenges and memes
- planning and implementation of interactive media projects with young learners

**05.08. – 09.08.2024**

**€ 590**

## **Digital ideas for teaching: presence, online or hybrid**

- multimedia teaching
- use of mobiles, tablets and interactive whiteboards as well as hardware for hybrid lessons
- creating digital teaching materials

**12.08. – 16.08.2024**

**€ 590**

## Intensive Training German: Communication

- communication models
- questioning techniques
- argumentation and communication tools
- exchange among colleagues

**19.08. – 23.08.2024**

**€ 590**

## Teaching method case: Topics from learning guidance

- creative training and teaching ideas
- learning theory and neurodidactics
- consideration of learning disabilities and disorders in teaching

**26.08. – 30.08.2024**

**€ 590**

## Challenges and advantages of hybrid teaching

### CUSTOMIZED SEMINARS:

- basic technical equipment
- competencies for teachers and learners
- macro- and microdidactic planning of hybrid learning offers
- on request: observation in hybrid lessons with experienced teachers

### Dates and price on request

[weiterbildung@iik-duesseldorf.de](mailto:weiterbildung@iik-duesseldorf.de)

## Train the Trainer

- psychology of learning, learning behavior, learning goals
- trainer role, competencies, requirements
- methodology and use of media in adult education

**02.09. – 06.09.2024**

**€ 690\***

\*only for Erasmus+ scholarship holders, otherwise € 990

## **Method Training GFL – On Demand Method Workshops Online & Offline**

- starting at 6 participants
- dates, duration & prices by arrangement

## **Training Packages 2 Weeks**

Combine two one-week trainings and save € 190!

all two-week combinations

|                              |              |
|------------------------------|--------------|
| (Train the Trainer excluded) | <b>€ 990</b> |
|------------------------------|--------------|

## **Accommodation for IIK-Trainings**

For our trainings we offer accommodation incl.  
breakfast in a hotel close to the institute

### **SINGLE ROOM WITH BREAKFAST**

|         |              |
|---------|--------------|
| 1 week  | <b>€ 438</b> |
| 2 weeks | <b>€ 949</b> |

More information & online registration

[\*\*\*iik-deutschland.de/fortbildungen\*\*\*](http://iik-deutschland.de/fortbildungen)





# Recreation & Culture

## Program during the Week

Year-round activities:

- Leisure and insider tips
- Welcome meetings
- City walks
- Pub nights
- Sports nights
- Game nights
- Farewell party



from € 0

## Weekend Excursions

Full-day excursions by train or bus incl. IIK escort and city tour, e.g.

- Potsdam
- "Café and Culture"-days

€ 5 to € 30

Always up-to-date on

[facebook.com/iikberlin](https://facebook.com/iikberlin) and [instagram.com/iikberlin](https://instagram.com/iikberlin)

## DÜSSELDORF

## Program during the Week

Year-round activities:

- Art and culture
- Touristic attractions
- Sports
- IIK-nights and -parties

from € 0

## Weekend Excursions

Full-day excursions by train or bus incl. IIK escort and city tour, e.g.

- Amsterdam
- Brussels
- Luxembourg
- Bruges
- Cologne
- Bonn
- Aachen, and others



€ 10 to € 60

Always up-to-date on

[facebook.com/iikduesseldorf](https://facebook.com/iikduesseldorf) and [instagram.com/iikduesseldorf](https://instagram.com/iikduesseldorf)

# Accommodation & Services

## Accommodation

subject to availability, rooms limited,

deposit from € 500 per person

- arrival 1 day before start of course
- departure 1 day after end of course

### SINGLE ROOM

4 weeks

€ 650

### DOUBLE ROOM

2 people per room

4 weeks (per person)

€ 480

We can recommend reliable accommodation agencies – please contact us.

## PICK-UP SERVICE

- personal welcome in Berlin at the airport  
or main train station
- organization and payment of the taxi transfer to  
your accommodation

€ 100

## Services

- written confirmation provided for visas
- enrollment in a competitively priced health insurance
- free WiFi access at the training center



### Please note:

This is an exemplary accommodation.  
Actual accommodations may vary  
depending on availability.

## Accommodation

subject to availability, rooms limited,

deposit from € 200 per person

- arrival 1 day before start of course
- departure 1 day after end of course

### SINGLE ROOM

4 weeks

**€ 650**

### DOUBLE ROOM

2 people per room

4 weeks (per person)

**€ 480**

### APARTMENT

on request, approx. 2 months lead time

4 weeks

**starting at € 900**

### PICK-UP SERVICE

- personal welcome in Düsseldorf at the airport or main train station
- organization and payment of the taxi transfer to your accommodation

**€ 100**

## Services

- written confirmation provided for visas
- enrollment in a competitively priced health insurance
- free WiFi access at the training center
- free access to libraries and cafeteria



**Institut für Internationale Kommunikation e.V. (IIK)  
in Düsseldorf and Berlin**

Bridging the Academic and Business World.

**Location Düsseldorf**

Eulerstr. 50 / 40477 Düsseldorf / Germany

**OFFICE HOURS**

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Oudenarder Str. 16 / Staircase 15, 3rd floor

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**BANK DETAILS**

Account Holder: IIK Düsseldorf

IBAN: DE63 3005 0110 0059 0079 63

S.W.I.F.T./BIC-Code: DUSSDEDDXXX

Bank: Stadtparkasse Düsseldorf / Berliner Allee 33 / 40212 Düsseldorf

For all direct bank transfer payments, please include: surname and given name of participant

All registration deadlines end 4 weeks prior to the course start date. For further education, accommodations and courses of up to 100 lessons, full payment must be received upon registration; for courses of over 100 lessons, 50% payment is required, with the remaining payment due by the first course day. Course places and accommodations are only reserved following confirmation of receipt of payment. IIK does not bear bank charges. Errors and omissions excepted. Prices are subject to change. Dated: 01.10.2023